



## Creemore Business Improvement Area VOTER LETTER

**Qualifying Address:**

March 24, 2016

Dear Member,

The Creemore Business Improvement Area is conducting an Election on April 13<sup>th</sup>, 2016 – 6:30 p.m. in the Boardroom at the Creemore Springs Brewery to elect four (4) individuals to the Board of Management. At the General Meeting, membership voted to permit advance voting by way of vote by mail and paper ballot on election night.

Should you choose to cast your ballot in the advance polls, please complete the information in this voter kit and return by mail to the address provided on the return envelope or at the following drop off locations:

Creemore House of Stitches  
151-C Mill Street  
Creemore, ON

Township of Clearview Administration Centre  
217 Gideon Street  
Stayner, ON

### CORPORATIONS AND PARTNERSHIPS

If your business is a Corporation or Partnership, please ensure you appoint an individual to vote by completing the Corporation/Partnership portion of the enclosed Declaration Form.

### VOTING INSTRUCTIONS

A spoiled ballot cannot be counted. To make sure your vote is counted, you must:

1. Complete and sign the **Declaration Form**. Any Declaration Form that is not completed and signed will result in a spoiled ballot.
2. **Insert the completed and signed declaration form** into the return envelope addressed to the Township of Clearview Box 200 217 Gideon Street Stayner, ON L0M 1S0.
3. **Complete the Ballot and insert it** into the white envelope marked Ballot Secrecy Envelope.
4. **Insert the SEALED white Ballot Secrecy Envelope** into the return envelope addressed to the Township of Clearview. **(SEAL THE ENVELOPE)**.

5. Mail the return envelope addressed to the Township of Clearview by Thursday, April 7<sup>th</sup>, 2016 or hand deliver by 4:30 p.m. April 13<sup>th</sup>, 2016 to The Township of Clearview Administration Centre or Creemore House of Stitches as listed above.

## IMPORTANT INFORMATION

Your voter kit must be received by mail or at a drop off location specified on page 1 by **4:30 p.m. on April 13, 2016**. If your voter kit is received after this time and date, it will not be counted.

Members of the BIA, can either vote in advance through completing this voter kit (vote by mail) **or** can vote in person on **April 13<sup>th</sup>, 2016 at 6:30 p.m.** at the Creemore Spring Brewery Boardroom 139 Mill Street Creemore, ON.

**Each member has one vote** regardless of the number of properties that member may own or lease in the Business Improvement Area.

Candidate profiles will be available on the Clearview Township website [www.clearview.ca](http://www.clearview.ca) March 30, 2016.

## ELIGIBILITY

"Member" means **individuals who are assessed**, on the last returned assessment roll, with respect to rateable property in the area that is in a prescribed business property class and **tenants of such property** that has a gross lease which includes at least a portion of the taxes.

**To vote, Corporations and Partnerships** must appoint an individual to represent them.

## QUESTIONS

If you require assistance, please contact a member of the Nominating Committee:

Pamela Fettes, Clerk  
Township of Clearview  
PH: 705-428-6230 ext. 224  
[pfettes@clearview.ca](mailto:pfettes@clearview.ca)

Cheryl Robertson,  
Creemore House of Stitches  
PH: 705-466-6363  
[houseofstitches@rogers.com](mailto:houseofstitches@rogers.com)

## DROP OFF LOCATIONS FOR VOTE BY MAIL ONLY

Should you wish to drop off your voter kit in person or have missed the April 7<sup>th</sup>, 2016 mailing deadline, please visit one of the following locations:

Creemore House of Stitches  
151-C Mill Street  
Creemore, ON

Township of Clearview Administration Centre  
217 Gideon Street  
Stayner, ON